



*Discover  
something new!*

## Job Description

<b>Title:</b>	Canteen & Catering Assistant
<b>Type:</b>	Permanent, Full Time
<b>Start date:</b>	ASAP
<b>Hours:</b>	40 hours per week, 5am – 3pm Mon - Fri
<b>Salary:</b>	Competitive, dependent on experience
<b>Location:</b>	This role is 100% based at our new HQ in Aylesford, Kent

### Who is Must Have Ideas?

Whilst still only young, we're one of the UK's fastest growing ecommerce brands, helping over 2 million customers 'discover something new' every year. One in ten homes in the UK now have one of our clever, problem-solving products and we're widely recognised as one of the leading ecommerce innovators of the past few years. Named by The Sunday Times as the 66<sup>th</sup> fastest growing company in the UK, we're a British success story and our incredible growth isn't stopping any time soon – and we'd love you to join us on this exciting journey!

### The Team

You'll be working with a group of great people who think independently but collaborate as a strong team to deliver exceptional results. Career progression? Absolutely - there are plenty of opportunities to grow and develop, as our rapid growth continues.

### We're fully office-based

We believe that we are at our best when we're together, and that's why our team fully works from our office from our swanky new base in Aylesford, Kent. Being together facilitates superior collaboration, encourages conversations, and sparks creativity. And there's some pretty sweet incentives to coming to the office, too, including free breakfast every day!

### This Role

We are looking for a reliable, organised and friendly individual to run our on-site staff break room, including providing a daily buffet breakfast for our team of over 200 staff and to keep our canteen clean, tidy and well stocked at all times.

This is a hands-on role suited to a reliable person who enjoys early starts, takes pride in cleanliness, has amazing attention to detail and likes supporting a busy workplace.

Your responsibilities will include:

- Opening up the canteen each day
- Prepare and serve a buffet-style breakfast each weekday morning for over 200 staff, including laying out the buffet food items, switching on the various appliances, stocking the machines, dispensers etc.
- Set up the canteen area prior to breakfast service

- Clean down and reset the canteen following breakfast, including washing up
- Maintain cleanliness and hygiene of the break room throughout the day, including washing up, surface cleaning, rubbish bin emptying etc
- Ensure all food preparation and cleaning meets hygiene and safety standards (we can provide training if needed)
- Monitor stock levels and order replenishments as necessary online, from our suppliers
- Keep the canteen welcoming, tidy and well-organised at all times
- You will always operate within all relevant Health & Safety guidelines

You'll excel in this role if you have the following skills & experience:

- Reliable and punctual, with the ability to start early
- Comfortable working independently and managing a routine
- Good understanding of food hygiene and cleanliness standards (although training can be provided if needed)
- Friendly and approachable, with a positive, welcoming attitude
- Experience in catering, food service, or a similar role is desirable but not essential

### **What's it like to work here?**

We know that our people are key to our success. That's why we strive to make MHI a great place to work – just ask our team. It's a friendly, welcoming and fun environment here. We've worked hard to create an amazing experience for our people because we know that workplace happiness goes way beyond just your salary. We're proud to offer one of the best packages of team perks in the area, including:

- Private healthcare
- Free breakfast every morning
- Paid sick leave
- Flexible hours
- Minimum of 25 days holiday per year as standard (plus more the longer you stay)
- Buy or sell holiday
- Generous paid maternity & paternity leave
- Your birthday off work every year
- Free electric vehicle charging
- Free car washing every month
- Regular team & charity fundraising events
- Free products from our range
- Generous staff discount on our range of products
- Free personal use of company vans
- Company pension
- Salary sacrifice schemes (cycle to work, electric car leasing)
- Season ticket loans
- Casual dress code
- Free and unlimited fruit, sweets, cold & hot drinks

### **What happens next?**

If we think you could be a good fit, you'll be invited to come and see our new state-of-the-art facilities and for a more in-depth conversation. We may ask you to complete a small task to show us your skills and there may be a second interview stage, too.

This is an excellent opportunity to join us while the company is still young and to be part of our high-growth journey, with all the opportunities that brings.

Must Have Ideas Ltd is an equal opportunities employer and we're working hard to build a diverse and inclusive workforce.